

Mosaic – Balance Adjustments

Go to Students/Maintenance

Enter student ID or Name and click SEARCH

Double click on the student

General Account Contacts Medical

Click on ACCOUNT

Click on ADJUST ACCOUNT BALANCE

Account Information

Charge Limit:*

\$6.25

Current Balance: \$41.85

Adjust Balance

Transfer Balance

Custom Charge Limit:*

No



Bonus Credits: 0

Mosaic – Balance Adjustments

Adjust Account Balance ×

Current Balance: \$57.40

Last Used Date: 9/30/2015 11:39:06 AM

Adjustment Type:*

Affect Today's Cash:*

School:*

Serving Period:*

Amount:*

Bonus Credits:
No bonus for 'Paid' at T. Jefferson Elementary

Check:*

Comment:*

ADJUSTMENT TYPE:
Refund – reduce balance
Deposit – increase balance

Amount – amount you want to increase or decrease balance by

Enter a comment of why you are doing the adjustment