

Mosaic – Extend Students Living in Same Household

Go to Eligibility (F&R)/Utilities/Categorical Eligibility Extension

Change the Match Type to ADDRESS (Exact) and the start/end date of 7/1, then click on Display results.

Eligibility (F&R) > Utilities > Categorical Eligibility Extension

General Results

School Group

School

Date Type Effective

Match Type Address (Exact)

Categorical Eligibility

Start Date 7/1/2021

End Date 9/30/2021

Direct Certification

Display Results

The system will let you know if someone should be extended to another family and allow you to extend them. In the example below there are 7 potential extensions. They are listed on the Left

Eligibility (F&R) > Utilities > Categorical Eligibility Extension > Categorical Eligibility Extension Search Result(s)

Categorical Eligibility Extension

Eligibility Sources

#..	Application ID	Source Eligibility	DC	Potential Matches	Status
1	2021 - 64	Free (SNAP)	Y	1	Unreview...
2	2021 - 16	Free (Medicaid Free)	Y	3	Unreview...
3	2021 - 149	Free (Medicaid Free)	Y	1	Unreview...
4	2021 - 177	Free (Medicaid Free)	Y	1	Unreview...
5	2021 - 67	Free (Medicaid Free)	Y	3	Unreview...
6	2021 - 231	Free (Medicaid Free)	Y	2	Unreview...
7	2021 - 108	Free (Medicaid Free)	Y	2	Unreview...

Potential Household Extensions

Eligibility Record ID: [2021-64](#)
Signer Name: Yost, Melinda SSN Last-4: No SSN
Household Address: 1609 State Highway 8 Mount Upton NY 13809

Eligibility Source Student

District ID	Name	DC	Eligibility	Primary Contact Address	Family ID
41734	[REDACTED]	Y	Free (SNAP)	1609 State Highway 8	

Potential Recipients of Eligibility Extension

<input type="checkbox"/>	District ID	Name	DC	Eligibility	Primary Contact Address	Family ID
<input type="checkbox"/>	41736	[REDACTED]	N	Free	1609 State Highway 8	

Print Extend All Total Records: 7

< Back Decline Extend Selected Next >

Close Save

If you need/want to extend a student, you will put a check mark next to the Student's ID number

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Click NEXT. This will move you to the next family.

Potential Recipients of Eligibility Extension

<input checked="" type="checkbox"/>	District ID	Name	DC	Eligibility	Primary Contact Address	Family ID
<input checked="" type="checkbox"/>	41736	██████████	N	Free	1609 State Highway 8	

When done, click EXTEND SELECTED and then SAVE