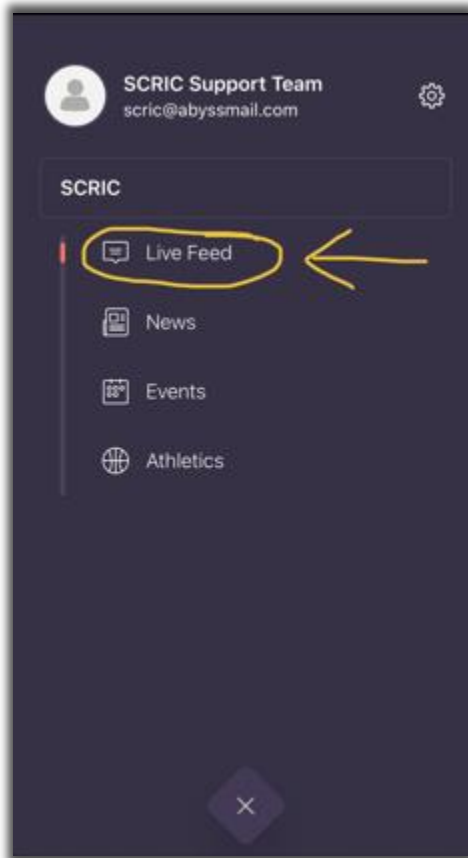


## Thrillshare (Apptegy) Application

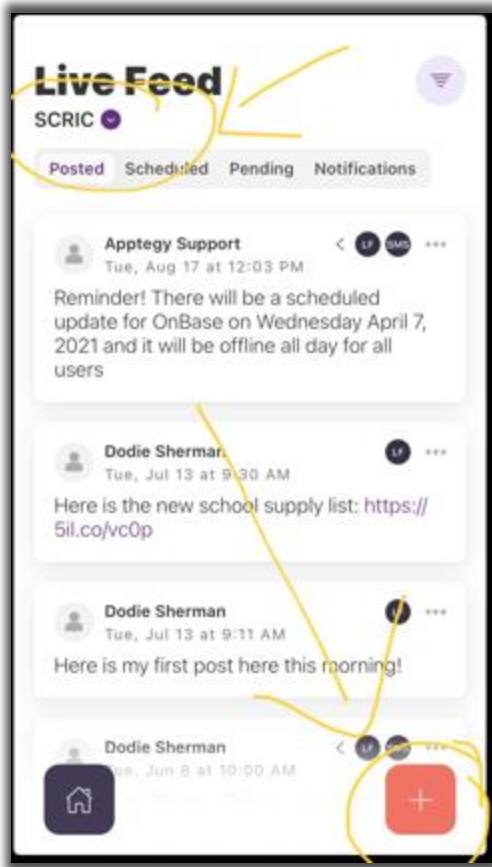
### How to Add a Live Feed Post

**Summary** – This document will walk you through the step by step process on how to add a live feed post using the Thrillshare application on a mobile device.

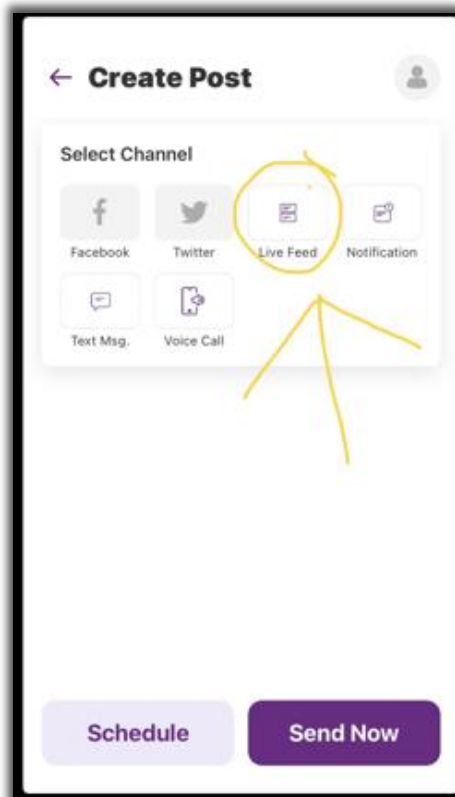
1. Download the application
  - A. Apple Store link <https://apps.apple.com/us/app/thrillshare/id1024147876>
  - B. Google Play link <https://play.google.com/store/apps/details?id=com.apptegy.thrillshare>
2. Open the application.
3. Login using your email and password
4. Your home screen should look like this:
  - A. Click on the Live Feed option



5. Make sure you have selected the right 'Posting As' profile (top left) and click on the Plus button on the bottom right

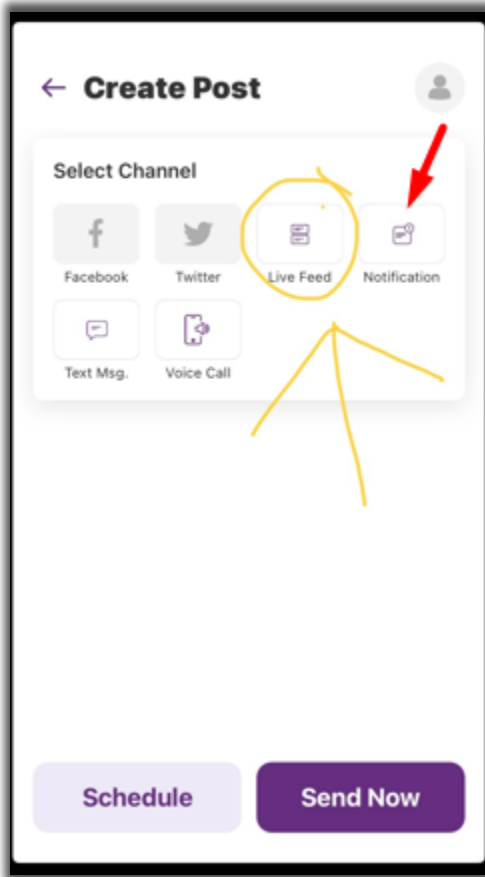


6. You are in the 'Create a Live Feed' screen
  - A. Select the 'Live Feed' channel

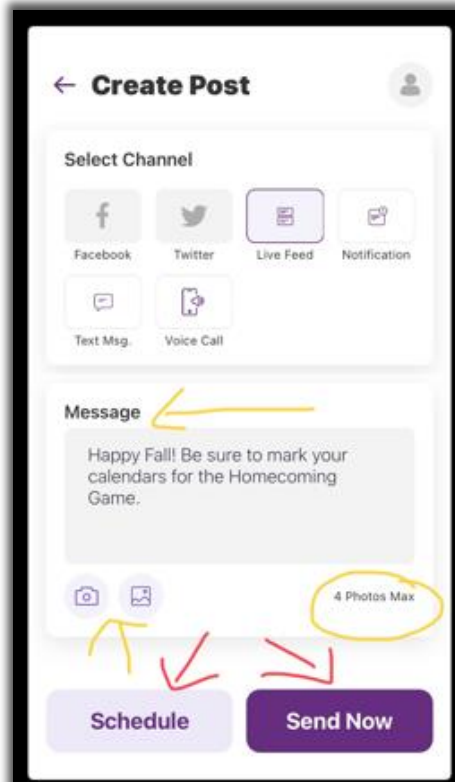


i.

- ii. If you want to send out a push notification to the application, select the 'Notification' button.

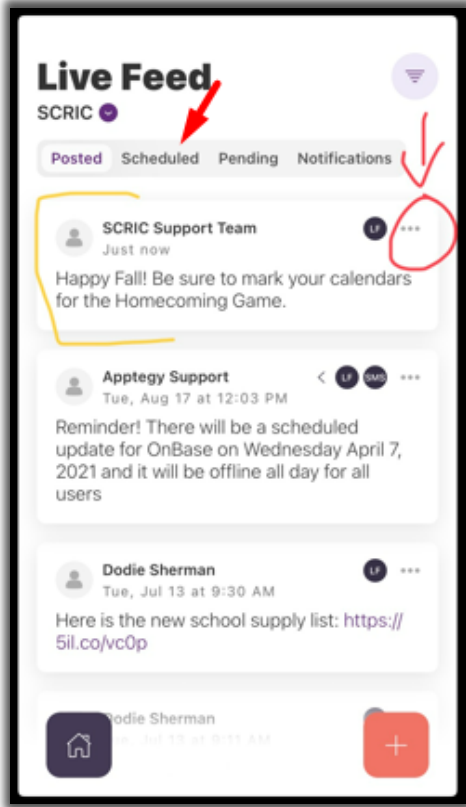


- B. Add your message and pictures
- C. Choose to schedule out the post or send now

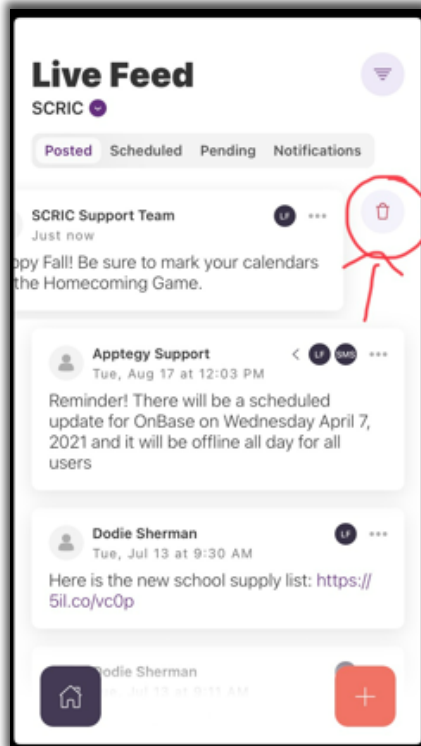


- i.

7. Once you click either the Schedule or Send Now button, you are done.
  - A. You will see your post under the Live Feed section or in the scheduled section.



8. Click the 3 buttons on the right side of the post and click the trash can button to delete the post.



**Note:** Live Feed posts CANNOT be edited. If you need to make a change, please delete the post and re-try.