

NYSITELL Answer Sheets for SY2017-2018

Date: January 20, 2018

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Why NYSITELL Answer Sheets?

- See NYSED memo:
<http://www.p12.nysed.gov/assessment/nysitell/2017/newlyrevisednysitell.pdf>
- Any student tested after February 1, 2018 must use an answer sheet provided by the Regional Information Center
- Scores AND responses will be collected and reported to NYSED through SIRS, similar to the NYSESLAT exam

Where Do NYISTELL Answer Sheets Come From?

- District Data Coordinators will provide PDF files of blank answer sheets for each testing level
- Print as many copies of each as are needed throughout the year
- Be mindful of the time of year and student grade level when selecting the answer sheet

How Are Blank Answer Sheet To Be Filled In?

- See the annotated images on the following pages

What Happens After Students Complete Testing?

- The answer sheets are scanned at the district with the same software and process used for Regents answer sheets
- Scanning instructions are found here: <http://www.southcentralric.org/Testing.aspx>
- Only RICs have answer keys

How Are Scores Accessed?

- NYSITELL results are available in the ASAP reporting system
- District Data Coordinators have access and can request additional ASAP user accounts
- Find the ASAP Logon at <http://www.southcentralric.org/DDC.aspx>

Printing NYSITELL Answer Sheets

- NYSITELL answer sheet blanks are available in the SCRIC FTP folder. District Data Coordinators have access and we recommend Chrome or Firefox browsers to access FTP/
- Please note that the sheets MUST be printed in black/white or grayscale, single sided.
- The following print settings should be observed:

Print

Printer: BTUE-F3-CLR-XeroxC70-1 Properties Advanced

Copies: 1

Print in grayscale (black and white) **Must be B/W or Grayscale**

Save ink/toner

Pages to Print

All

Current page

Pages 1 - 5

► More Options

Page Sizing & Handling

Size Poster Multiple Booklet

Fit

Actual size

Shrink oversized pages

Custom Scale: 100% **Must select Custom and 100 percent**

Choose paper source by PDF page size

Orientation:

Auto portrait/landscape

Portrait

Landscape

Comments & Forms

Document and Markups

Summarize Comments

Document: 8.5 x 11.0in

8.5 x 11 Inches

NYSITELL II

Listening Reading Writing Speaking

Page 1 of 5

Print Cancel

Printer must be set to single sided printing

Items to complete on the NYSITELL answer sheets

** Be aware that answer sheets come in various Levels (II through VIII) depending on student grade level and date of testing. The answer sheet must match the test administered to the student.

See the annotated NYSITELL Level II answer sheet on the next page. Districts will be expected to:

- Bubble Grade Level
- Print Student Name
- Write in AND bubble test date
- Write in Student 9 digit ID from your Student Management System (lower left corner of answer sheet)
- Bubble other sections of the answer sheet as necessary.



NYSITELL II

Bubble student grade level

Level II
Answer
Sheet
Grades
K-1

Administer Level II within 10 days of enrollment as follows:
Grade K from February 1 to June 30, Grade 1 from July 15 to January 31

Student Print student name here

Grade K 01

District Afton Central School

School Afton Central School District
(if placed)

District and school are pre-filled

Be aware of applicable testing dates!

IEP or 504 Plan Accommodations
(Fill in as many as apply.)

Flexibility in scheduling (timing N/A)

Flexibility in setting

Method of presentation
(excluding Braille, Large type, Test read)

Other

Large type

Test read

Date Tested (MMDDYYYY)

0							
1							
2							
3							
4							
5							
6							
7							
8							
9							

Write in and Bubble test date

Tested but unable to answer any questions

Listening

Reading

Writing

Speaking

Reason Not Tested

Administrative Error

Use a No. 2 pencil or blue or black ink. Make no stray marks.

Shade circles completely as shown here: ○ ● ○ ○
To change an answer, cross out first choice and fill in new choice: ○ ✕ ○ ●

Listening

1. A B C

2. A B C

3. A B C

4. A B C

5. A B C

6. A B C

7. A B C

8. A B C

9. A B C

10. A B C

PRINT Listening Transcriber's Name:

Reading

11. A B C

12. A B C

13. A B C

14. A B C

15. A B C

16. A B C

17. A B C

18. A B C

19. A B C

PRINT Reading Transcriber's Name:

Writing

20. 0 1

21. 0 1 2

22. 0 1 2

23. 0 1 2 3 4

PRINT Writing Scorer's Name:

Speaking

S1. 0 1

S2. 0 1 2

S3. 0 1 2

S4. 0 1 2

S5. 0 1 2

S6. 0 1 2

PRINT Speaking Scorer's Name:

Write in 9 digit Student ID from student management system

If the student's name isn't pre-printed on the line at the top, write it on the line AND write the local STUDENT ID in this box.

Local Student ID



N Y 0 8 0 1 0 1 0 0 0 0

19002

Do not write on bar code



Answer Sheet Handling After Student Testing

When testing is complete, answer sheets are to be scanned to the RIC using the same software and process currently in use for Regents answer sheets

- Most districts have an existing scanner in their HS or main office
- Please contact the RIC if your district is installing an additional scanner
- See the Scanning Tutorial at: <http://www.southcentralric.org/Testing.aspx>

As mentioned on page 1 above, authorized users will be able to access our **ASAP reporting system** to view the scored test results. District Data coordinators may request access for additional users through Service-Now.

See a tutorial for the ASAP reporting system for Regents and NYSITELL Results here: <http://www.southcentralric.org/Testing.aspx>