

## The (non-PreK) preschool student referred to CPSE for eligibility determination process:

A preschool student is referred to the Committee for Pre-School Special Education

### Enrollment Entry:

- **4034** – Enrolled solely for the purpose of determining eligibility for preschool special education services
  - Entry Date: the date the referral letter is received
  - Location: building mapped to **0000– District BEDS Code**
  - Grade: PS (PreS)

### Program Code:

- **Do NOT report a program service disability record - student is not yet receiving services**

### Enrollment Exit:

- **140** – Special education eligibility status determined or determination process stopped for any reason.
  - Exit Date: the date of determination, the date evaluation process is stopped, **or June 30<sup>th</sup> (whichever comes first)**
- **Note: “Stopped for any reason” includes:**
  - The family leaves the school district before a determination is made
  - The student enrolls in and starts a PreK or UPK Program before a determination is made
  - The consent to evaluate is withdrawn before a determination is made

## The (non-PreK) preschool student after referral process is completed:

If determined eligible to receive (and Begin) CPSE services:

### Enrollment Entry:

- **0011** – Enrolled in Building:
  - Grade: PS
  - Entry Date: **Date CPSE services begin**
  - Location: **Service Provider**

### Program Code:

- **5786** – Preschool Student with a Disability
  - Entry Date: No earlier than date of enrollment record

If determined eligible to receive CPSE services, but the services are delayed (Early Intervention):

- No further enrollment is reported until services begin

If determined NOT eligible to receive CPSE services:

## All Pre-Kindergarten Students (regardless of CPSE status):

### Enrollment Entry:

- **0011** – Enrollment in building or Grade ○ Location of the Pre-Kindergarten Program
  - Grade Level PK (PreK)

### Program Code:

- PreK Program (**902** - UPK or **990** - Other PreK)
- If UPK, then also UPK setting program (**1309-1419**)
- If CPSE and receiving services, then also **5786** – Preschool student with a disability
- **Note: Do not report PreK students with a 4034/140 enrollment code** even if they are being referred to and evaluated by CPSE

## End of the School Year

### The non-PreK CPSE student receiving services and continuing as CPSE with same provider

- Enrollment type and location, PS grade level and preschool disability program remain the same through the rollover and into the new year

### The non-PreK CPSE student continuing as CPSE, but transitioning to School age in the fall (Kindergarten age, 5 years old by December 1st)

- Enrollment must remain through rollover in an approved preschool service provider location through 8/31, regardless whether they receive summer services or not
  - Same enrollment type and location, PS grade level and preschool disability program
- End of Summer, 8/31, the student can be exited from the above-mentioned enrollment and re-entered into the appropriate school age (Kindergarten enrollment) starting 9/1

### The CPSE student or the PreK CPSE student who is transitioning to School age in the fall (Kindergarten age, 5 years old by December 1st), but is declassified at end of year

- This student can transition to school age (Kindergarten) at rollover on July 1<sup>st</sup>

### The Prekindergarten CPSE student who is transitioning to School age in the fall (Kindergarten age, 5 years old by December 1st)

- Enrollment must remain as it was through rollover (in the location of their prior year PreK program through 8/31, regardless whether they receive summer services or not) with same enrollment type and location, PK grade level and preschool disability program (also include PreK programs through end of summer)
- End of Summer, 8/31, the student can be exited from the above-mentioned enrollment and re-entered into the appropriate school age (Kindergarten enrollment) starting 9/1
  - If the student's PreK enrollment was in the same location as their Kindergarten enrollment, then exit with **782- Change grade same building**
  - If the student's PreK enrollment was in a different location as their Kindergarten enrollment, then exit with **153 – Transfer to another building in this district or to and out of district placement**; ex: Community Based Organization location to Elementary School location