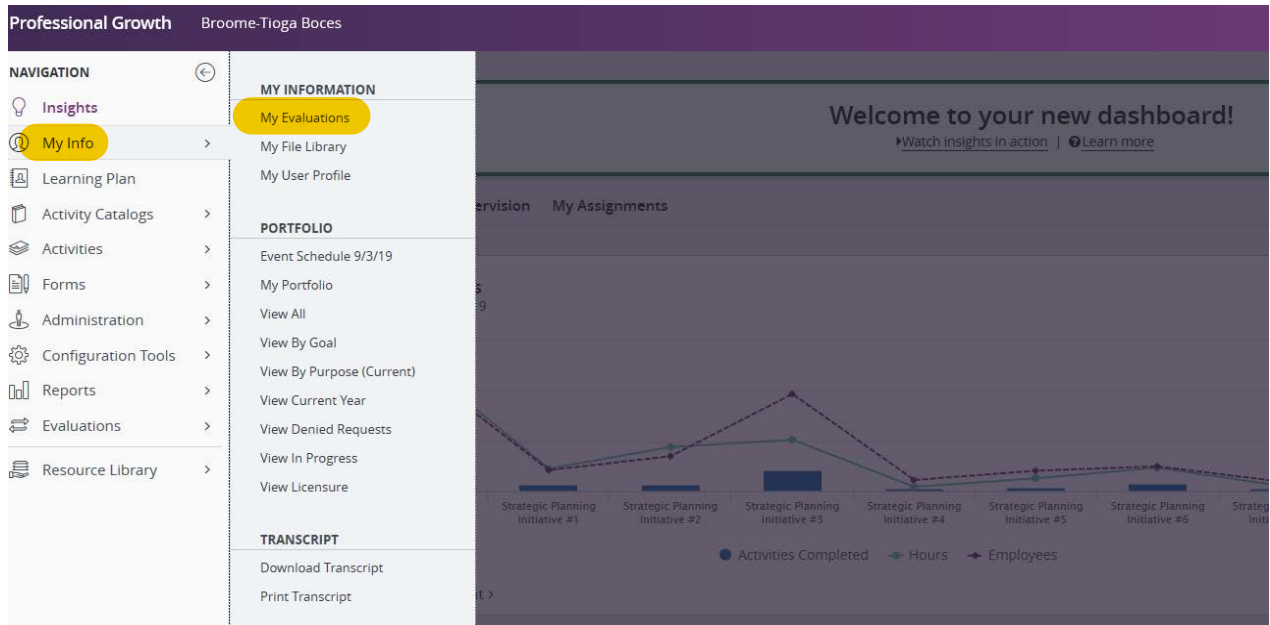


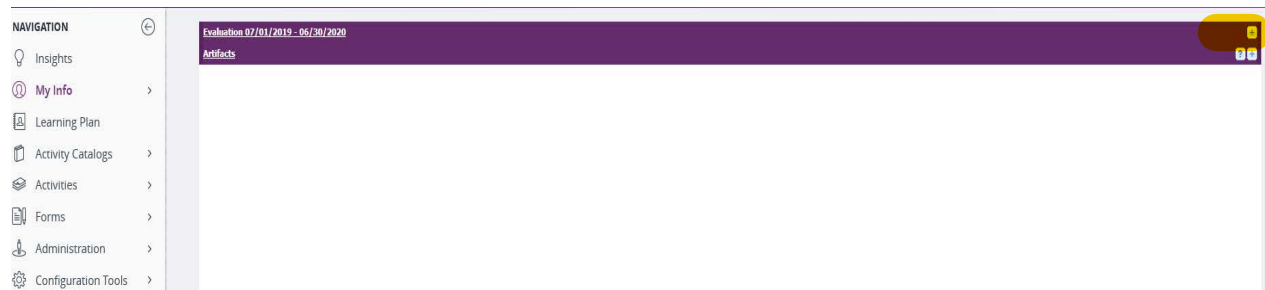
Self Assessment Core Competency Review

To complete your Core Competency Self Assessment form go to your MyApps and click on frontline education.

Click on My Info and then My Evaluations.



Expand the evaluation section by clicking on the + on the right.



Self Assessment Core Competency Review

You will then see the Core Competency Evaluation, click the + to expand. Once expanded you will see the Self-Assessment Core Competency Review Form.

The screenshot shows the Professional Growth interface for Broome-Tioga Boces. The main content area displays an evaluation for the period 07/01/2019 - 06/30/2020. The user is identified as INSTRUCTIONAL SUPPORT CENTER (ISC). The evaluation type is Instructional Support, and the status is In Progress. The table below shows the components of the Core Competency Evaluation:

Component Name	Progress	Status	
Core Competency Evaluation	0 of 3	Incomplete	
Element Name	Schedule/Assigned Admin	Status	
Admin Core Competency Assessment Review		In Progress	
Self Assessment Core Competency Review		Incomplete	
Blank Admin Core Competency Assessment Review	Unassigned	Incomplete	

You will then click on the on the file icon.

This screenshot is identical to the previous one, but with the file icon for the 'Self Assessment Core Competency Review' row highlighted in yellow, indicating the next step in the process.

Self Assessment Core Competency Review

The form will open for you to begin doing your Self-Assessment.

[Show Submission History](#)

Self Assessment Core Competency Review

User Information

Name:	Title:
Building: INSTRUCTIONAL SUPPORT CENTER (ISC)	Department: None
Grade: None	Evaluation Type: Instructional Support
Assigned Administrator:	Evaluation Cycle: 07/01/2019 - 06/30/2020
Saved By: N/A	Date Submitted: Incomplete
Acknowledged By: N/A	Date Acknowledged: Unacknowledged
Finalized By: N/A	Date Finalized : Unfinalized

1. Job Knowledge ▲

Criteria	Does Not Deliver	Developing	Delivers	Exceeds	Exceptional
Job Knowledge: Degree to which the employee demonstrates the expected level of job knowledge and/or skills to perform the job.					

[Enter Notes](#)

Minimum of 2 Supporting Examples:

abc [refresh] Tahoma [font size] **B** *I* U A⁺ A⁻ [color] [background color] [bulleted list] [numbered list] [link] [insert image]

File List

[+ Add A File](#)

File Name	Date Uploaded	Size		
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Self Assessment Core Competency Review

To fill in the form begin by choosing the rating you rate yourself in that particular section. Click in the box, this will highlight your rating. There is a full description of all attributes located at the bottom of the assessment form.

Next click on enter notes. Here you will enter a minimum of 2 supporting examples. You may also attach any supporting documents by clicking add a file in the left corner to upload.

[Show Submission History](#)

Self Assessment Core Competency Review

User Information

Name:	Title:
Building: INSTRUCTIONAL SUPPORT CENTER (ISC)	Department: None
Grade: None	Evaluation Type: Instructional Support
Assigned Administrator:	Evaluation Cycle: 07/01/2019 - 06/30/2020
Saved By: N/A	Date Submitted: Incomplete
Acknowledged By: N/A	Date Acknowledged: Unacknowledged
Finalized By: N/A	Date Finalized : Unfinalized

1. Job Knowledge

Criteria	Does Not Deliver	Developing	Delivers	Exceeds	Exceptional
Job Knowledge: Degree to which the employee demonstrates the expected level of job knowledge and/or skills to perform the job.					

[Enter Notes](#)

Minimum of 2 Supporting Examples:

Rich text editor toolbar: abc, [undo], [redo], Tahoma, [font size], [bold], [italic], [underline], [text color], [background color], [list], [link], [unlink], [insert link], [insert image]

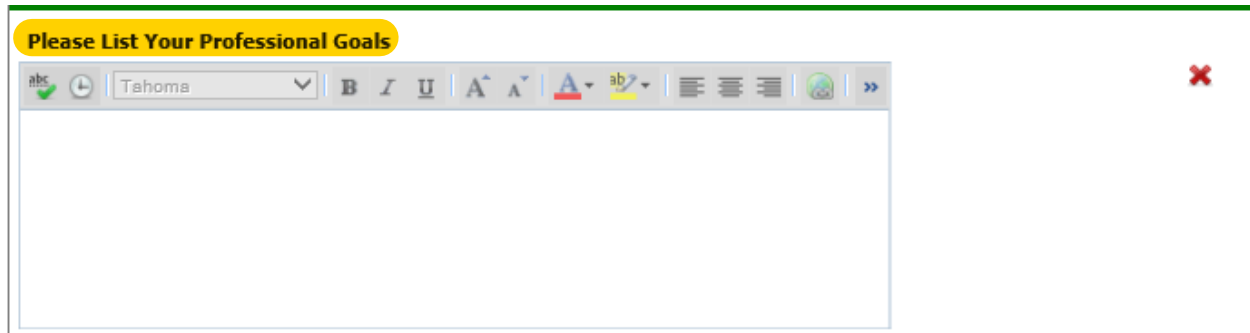
File List

[Add A File](#)

File Name	Date Uploaded	Size		

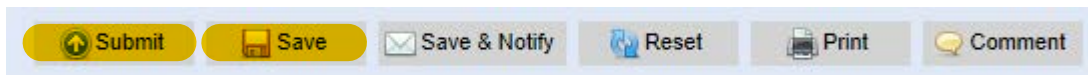
Self Assessment Core Competency Review

List your Professional Goals in the last section of the review.



The screenshot shows a web form titled "Please List Your Professional Goals" in a yellow header. Below the header is a text area with a rich text editor toolbar. The toolbar includes a font color selector (set to "Tahoma"), bold (B), italic (I), underline (U), text color (A), background color (ab), bulleted list, numbered list, and indent options. The text area is currently empty. A red 'X' icon is visible in the top right corner of the form area.

Once you have completed filling out the entire form scroll to the bottom and choose save or submit.



Once submitted the Manager will be notified by email that your assessment is complete. When the Manager has completed their portion of the assessment they will submit a form back to you for your review and you will be notified by email.

****If you feel your assessment is inaccurate you have the option to have it reviewed by another Manager.****