

# Teleconference Agenda

January 4, 2017  
9:15am

Call in #: 607-766-3751 or 866-633-8870

Access code: 64426167 #

✓ **Don't forget to mark yourself as attending the conference call!**

- Go to SCRIC Data website, click on Attendance Form under Teleconference, Select District, do math, click Submit!

## Discussion Items:

1. ePMF and Staff Snapshot
  - a. Suggest districts complete ePMF by January 20
  - b. Review SIRS Staff reports. SIRS 320 Staff Snapshot and SIRS 318 Staff Assignment
2. Special-Ed BEDS Day Snapshot
  - a. Reminder data due January 5, certification in PD system, January 9<sup>th</sup>.
3. BEDS Day Data Verification
  - a. Should be reviewing SIRS BEDS reports (312, 313, 314,316 ,323) NO certification required
4. NYSAA – CBT Data Collection
  - a. NYSED strongly recommends the following be done by January 13 (info went to AATN network members)
    - i. Add new users to Educator Portal
    - ii. Activate User accounts in Educator Portal
    - iii. Complete Required Teacher Training
    - iv. Complete Security Agreements
    - v. Verify and correct Student enrollment data in Educator Portal
    - vi. Create Rosters in Educator Portal connecting students to teachers
    - vii. Complete First Contact Surveys in Educator Portal
    - viii. Complete Access Profiles (also known as PNP) in Educator Portal
  - b. Data due for paper preprinting – January 5 (Science and SS)
  - c. See SCRIC Reporting (Cognos) under Verification - NYSAA Eligible PrePrint Roster [5200]
5. 3-8 ELA and Math CBT
  - a. Student data is due in Level 0 JANUARY 5 for OPERATIONAL CBT.
    - i. Includes **Staff Student Course**
    - ii. Data for Field Testing will be later date (applies for paper and CBT)
  - b. CBT –Questar Regional Training January 17 (SED will contact schools that elected operational CBT)
    - i. This is also open to district that selected CBT for field testing. Register through the CBT support web page.
6. Level 0 – Version Upgrade
  - a. Upgrade install Friday January 6. Please logoff by 11:30am.

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7. Regents Answer Sheet Preprint
  - a. Answer sheets should be received no later than the week of January 16<sup>th</sup>.

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## Level 0 Templates to load this month:

### 2016-2017

- Demographics
- Enrollment
- Program Services
- Course data (Location Marking Period, Staff Student Course, Course Table)
- Day calendar
- Attendance (Attendance codes and Student Daily Attendance)
- BEDS Day Special Education Snapshot
- Staff Snapshot
- Staff Assignment

## Timeline and Due Dates

### 2016-2017 School Year

- Demographic, Enrollment, Programs in Level 0 -- ALWAYS!
- BEDS Day Special Education Snapshot due in Level 0 -- January 5
- Student data due for NYSAA (science and SS) due in Level 0 -- January 5
- BEDS Day Special Education Snapshot Certification Due -- January 9
- ePMF Completion suggested date -- January 20.